



**THE GUNTUR DISTRICT CO-OPERATIVE CENTRAL BANK LTD.  
ADMINISTRATIVE OFFICE, GUNTUR**

**A. O. F. No. 273 / Computer Hardware / 2025-26**

**Date: 24. 11. 2025**

To  
XXXX  
XXXX

**Sub:** G.D.C.C. Bank Ltd., Administrative Office, Guntur – IT Section –  
Procurement of Desktop Computer – Quotations Called for – Reg.

**Ref:** 1)Orders of the Chief Executive Officer dated 10.11.2025.  
2)U.O Note of the DPDM,PDC, Guntur dated 24.11.2025.

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Sealed quotations are invited for procurement of the following Desktop Computer  
for our Bank

Sl. No.	Description of the Item	Quantity
1)	<b>Desktop System of HP make</b> <ul style="list-style-type: none"><li>➤ (Intel Core i7-14700K, 14<sup>th</sup> Generation Processor,</li><li>➤ 16 GB DDR4-3200 Mhz, expandability upto 64 GB,</li><li>➤ 1 TB SSD</li><li>➤ HP 21.5 " LED Monitor</li><li>➤ HP USB Keyboard &amp; Mouse</li><li>➤ Windows 11 Professional Preloaded.</li><li>➤ Graphic Card –Minimum 2GB and board compactible.</li><li>➤ Comprehensive On-Site 3 years Warranty)</li></ul>	1  (one)

**Last Date for submission of QUOTATION FORM is 28.11.2025.**

## **Terms & Conditions**

- 1) The bidder has to submit their quote / bid in the enclosed format only.
- 2) **Warranty:**  
Atleast 3 years Comprehensive onsite warranty and should carry from the date of installation.
- 3) The quoted price should be **all-inclusive price** (i.e. including excise duty, sales tax, GST, any other applicable duties & taxes, packing, freight, Technical service / installation charges, if any and transportation / delivery to each and every branch).
- 4) No loading & unloading charges or transportation / additional charges / fee of any kind will be reimbursed.
- 5) The prices shall be valid for at least four weeks.
- 6) No advance will be paid against purchase order. 100% payment will be done against proof of delivery of equipment and installation at all the branches subject to production of invoice, delivery challans & installation reports.
- 7) The quotation shall be submitted in **sealed condition** only. Lest it should not be considered.
- 8) The quotations received after the above said scheduled date and time will not be considered.
- 9) Submission of Quotation by means of FAX or mail or other electronic forms will not be entertained.
- 10) **The total supply and installation should be done within Five days from the date of Purchase Order.**
- 11) The L1 bidder shall not automatically qualify for award of contract by the Bank.
- 12) The Bank reserves the right to cancel or call for fresh quotations at any point of time, in case any change in technical specifications in the above item.
- 13) The purchase order will be issued to the selected bidders..

**E-Mail: [it.gtr@gunturdccb.com](mailto:it.gtr@gunturdccb.com), Contact Number: 9703408777**

**Sd/-  
Asst. General Manager(IT)  
G.D.C.C. Bank Ltd.,  
Administrative Office,  
2/13 Brodipet, Guntur.**