



**THE GUNTUR DISTRICT CO-OPERATIVE CENTRAL BANK LTD.**  
**ADMINISTRATIVE OFFICE, GUNTUR**

**A. O. F. No. 273 / Computer Hardware / 2025-26**

**Date: 04.12.2025**

To

XXXXXX  
XXXXXX

**Sub:** G.D.C.C. Bank Ltd., Administrative Office, Guntur – IT Section –  
Procurement of Printer – Quotations Called for – Reg.

**Ref:** Orders of the Chief Executive Officer dated 04.12.2025.

@@@@@

Sealed quotations are invited from authorized distributors to provide the following  
Printer for our Bank.

Sl. No.	Description of the Item	Quantity
1	EPSON PLQ 35 Pass book Printers (With 3 years warranty inclusive of Standard/Extended )	3

**Last Date for submission of QUOTATION FORM is 08.12.2025**

**Terms & Conditions**

- 1) The bidder has to submit their quote / bid in the enclosed format only.
- 2) **Warranty:**  
With 3 years warranty inclusive of Standard/Extended and should carry from the date of installation.
- 3) The quoted price should be **all-inclusive price** (i.e. including excise duty, sales tax, GST, any other applicable duties & taxes, packing, freight, Technical service / installation charges, if any and transportation / delivery to each and every branch).
- 4) No loading & unloading charges or transportation / additional charges / fee of any kind will be reimbursed.

- 5) The prices shall be valid for at least four weeks.
- 6) No advance will be paid against purchase order. 100% payment will be done against proof of delivery of equipment and installation at all the branches subject to production of invoice, delivery challans & installation reports.
- 7) The quotation shall be submitted in **sealed condition** only. Lest it should not be considered.
- 8) The quotations received after the above said scheduled date and time will not be considered.
- 9) Submission of Quotation by means of FAX or mail or other electronic forms will not be entertained.
- 10) **The total supply and installation should be done within Five days from the date of Purchase Order.**
- 11) The L1 bidder shall not automatically qualify for award of contract by the Bank.
- 12) The Bank reserves the right to cancel or call for fresh quotations at any point of time, in case any change in technical specifications in the above item.
- 13) The purchase order will be issued to the selected bidders..

**E-Mail: [it.gtr@gunturdccb.com](mailto:it.gtr@gunturdccb.com), Contact Number: 9703408777**



**Asst. General Manager(IT)**

**G.D.C.C. Bank Ltd.,  
Administrative Office,  
2/13 Brodipet, Guntur.**