



**THE GUNTUR DISTRICT CO-OPERATIVE CENTRAL BANK LTD.  
ADMINISTRATIVE OFFICE – GUNTUR**

Ref. No. GDCCB/HRD/E TENDER /2025-26

Dated: 11-03-2026

<p>Sub: Guntur DCCB – E-Procurement of Group Mediclaim policy to our Bank Employees for the year 2026-27 - Quotations called for the policy within Andhra Pradesh and Telangana regions – Reg</p>
<p>Guntur DCCB invites quotations for Group Mediclaim policy of Employees and their family members within Andhra Pradesh and Telangana regions.</p>
<p>1. Last date and time for receipt of bids: 23.03.2026,5.00 P.M Date and Time for opening of bids: 24.03.2026,10.00 A.M (a procurement.gov.in server time will only be considered)</p>
<p>2. The bidder should submit their bids on e-procurement website <a href="http://www.a procurement.gov.in">www.a procurement.gov.in</a> and upload all the required formats and documents as mentioned in the tender document.</p>
<p>3. <b><u>The salient features of the Scheme are as under:</u></b></p> <ul style="list-style-type: none"><li>a. No. of Employees : 342 ( Total No.of Members : 1378 = 342+1036 Family Members)</li><li>b. Floater Policy (Employee + Spouse + 2 Dependent Children+ 2 Dependent Parents / Widow Mother).</li><li>c. Free inclusion to new born babies and newly wedded spouses.</li><li>d. Should be continuous policy and not a new policy.</li><li>e. All pre existing diseases shall be covered and maternity facility and dental treatment shall also to be covered).</li><li>f. Sum insured- Rupees 7 Lakhs (under floater).</li><li>g. Cashless facility should be provided.</li><li>h. No Sub-limits.</li><li>i. No Exclusions (Ex:1<sup>st</sup> Year,2<sup>nd</sup> year etc...) and waiting period.</li></ul>
<p>4. <b><u>PERIOD OF INSURANCE:</u></b> Will be one year from date of payment of premium (Actually the Policy lapses on 31.03.2026, however new policy to be effective from 01.04.2026 to 31.03.2027). Hence we request to offer your rate of <b>premium inclusive of GST</b> for all our total bank employees and their family members in e-quotation form on or before 05:00 P.M. on <b>23.03.2026</b></p>
<p>5. Pre-qualification criteria are eligible to Bid <b>Only IRDA Approved public, private and co-operative insurance companies and also having their offices located and established since last 3 years in Andhra Pradesh and Telangana are only eligible to bid.(Authorization Certificate from IRDA Should be mandatory)</b></p>
<p>6. Bank reserves the right to accept or reject any or all the bids without assigning any reasons there of and to add, modify or delete any of the terms and conditions without any notice.</p>
<p>7. GSTN No: GST Registration certificate, PAN No: Copy of PAN Card are to be furnished along with enclose for submission of quotation</p>
<p>8. Conditional bids not acceptable and liable for rejection</p>
<p>9. Any deviation in submission of Bid as per the formats may make the bid liable for rejection. Bank Reserves the right to modify / extend / cancel the tender at any point of time without giving any prior notice / any reasoning.</p>
<p>10. Transaction Fee: As per e-procurement portal terms and Conditions</p>
<p>11. Earnest Money Deposit (EMD) (Refundable) The bidder should Pay the EMD for an amount of Rs. 10,000/- (Ten Thousand). Through online mode in the Ap- eprocurement portal. The scanned copy of EMD should be uploaded along with the tender documents.</p>

12. Bid submission: On Line. Bidders are requested to submit the bids after issue of amendments/clarifications duly considering the changes made if any. Bidders are totally responsible for incorporating/complying the changes /amendments issued if any, before bid submission time & date. Bids shall be submitted online on

**www.apecurement.gov.in** platform

- a. The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website [www.apecurement.gov.in](http://www.apecurement.gov.in).
- b. Bidders can log-in to e-procurement platform in Secure mode only by signing with the Digital certificates.

Rejection of Bid: A bid that does not meet all pre-qualification criteria or is not responsive shall be rejected by Bank and may not subsequently be made responsive by correction or withdrawal of the non-conforming deviation or reservation by the bidder.

Clarification of Bids:

To assist in the evaluation, comparison and an examination of bids, Bank may, at its sole discretion, ask the Bidder for a clarification of its bid including break up of rates. The request or clarification and the response shall be in writing. If the response to the clarification is not received before the expiration of deadline prescribed in the request, Bank reserves the right to make its own reasonable assumptions at the total risk and cost of the bidder.

	0 – 2 Months	3 Mon - 18 years	19-35 years	36-45 Years	46-55 Years	56-60 Years	61-65 Years	66-70 Years	71-75 Years	76-80 Years	Abov e 80 Years	TOTAL
<b>Employees</b>	0	0	173	87	49	32	1	0	0	0	0	342
<b>Employee Family Members</b>	3	245	167	107	225	110	75	48	34	17	5	1036
<b>Total</b>	<b>3</b>	<b>245</b>	<b>340</b>	<b>194</b>	<b>274</b>	<b>142</b>	<b>76</b>	<b>48</b>	<b>34</b>	<b>17</b>	<b>5</b>	<b>1378</b>

spouse	0	0	102	87	47	8	0	0	0	0	0	244
ch-1	3	139	38	1	0	0	0	0	0	0	0	181
ch-2	0	106	27	0	0	0	0	0	0	0	0	133
mother	0	0	0	18	126	53	29	17	15	11	4	273
father	0	0	0	1	52	49	46	31	19	6	1	205
<b>TOTAL</b>	<b>3</b>	<b>245</b>	<b>167</b>	<b>107</b>	<b>225</b>	<b>110</b>	<b>75</b>	<b>48</b>	<b>34</b>	<b>17</b>	<b>5</b>	<b>1036</b>

	<b>Total No of Employees :</b>	<b>342</b>
	<b>Total No of Dependents :</b>	<b>1036</b>
	<b>Total No of Employees , Total No of Dependents :</b>	<b>1378</b>

**Yours Sincerely**



  
**Chief Executive Officer**

**The Guntur District Cooperative Central Bank Ltd.,**

**Tenali**